

Cabinet  
Council

21 February 2023  
21 February 2023

**Name of Cabinet Member:**

Cabinet Member for Strategic Finance and Resources – Councillor R Brown

**Director Approving Submission of the report:**

Interim Chief Executive (Section 151 Officer)

**Ward(s) affected:**

All

**Title:**

Council Tax Setting Report 2023/24

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**Is this a key decision?**

Yes - Council is being recommended to approve the Council Tax levels for 2023/24

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**Executive Summary:**

This report calculates the Council Tax level for 2023/24 and makes appropriate recommendations to the Council, consistent with the Budget Report 2023/24 on the same agenda. The report recommends a 4.9% increase in the City's Council Tax. Some figures and information are necessarily provisional at this stage due to precepts not having been confirmed. These are shaded in grey.

The report incorporates the impact of the Council's gross expenditure and the level of income it will receive through Business Rates, grants, and fees and charges. This results in a Council Tax requirement, as the amount that its expenditure exceeds all other sources of income.

The report includes a calculation of the Band D Council Tax that will be needed to generate this Council Tax requirement, based on the City's approved Council Tax base. The 2023/24 Band D Council Tax that is calculated through this process has increased by £89.99 from the 2022/23 level.

Each year the Government determines the maximum Council Tax increases that local authorities can set without triggering a referendum. For 2023/24 the Secretary of State has published a report which proposes that the rise in Coventry City Council's Council Tax must be below 5% in 2023/24 to avoid triggering a referendum, comprising a 2% precept for expenditure on adult social care and a maximum of 3% for other expenditure. At the time of writing the Secretary of State's report is subject to parliamentary approval. The recommendations within the Budget Report 2023/24 are based on a proposed increase in Council Tax of 4.9%, incorporating a core Council Tax rise of 2.9% and a 2% Adult Social Care Precept.

At the time of writing this report the precept from the Police and Crime Commissioner and the precept from the Fire and Rescue Authority have not been confirmed. The provisional figures provided in this report are based on indicative figures. A report, with confirmed final figures, will be presented at the Council meeting on 21 February 2023.

Members should note that the recommendations follow the structure of resolutions drawn up by the Chartered Institute of Public Finance and Accountancy, to ensure that legal requirements are fully adhered to in setting the tax. As a consequence, the wording of the proposed resolutions is necessarily complex.

## Recommendations:

That Cabinet recommend to Council the approval of recommendations (1) to (5) below.

Council is recommended:

(1) To note the following Council Tax base amounts for the year 2023/24, as approved by Cabinet on 10 January 2023, in accordance with Regulations made under Section 31B of the Local Government Finance Act 1992 ("the Act"):

a) 86,075.2 being the amount calculated by the Council as its Council Tax base for the year for the whole Council area;

|    |          |         |
|----|----------|---------|
| b) | Allesley | 387.5   |
|    | Finham   | 1,549.4 |
|    | Keresley | 369.8   |

being the amounts calculated by the Council as its Council Tax base for the year for dwellings in those parts of its area to which one or more special items relate.

(2) That the following amounts be now calculated by the Council for the year 2023/24 in accordance with Sections 31A, 31B and 34 to 36 of the Act:

(a) £812,016,800 being the aggregate of the amounts that the Council estimates for the items set out in Section 31A(2) of the Act taking into account all precepts issued to it by Parish Councils (*Gross Expenditure and reserves required to be raised for estimated future expenditure*);

(b) £647,576,998 being the aggregate of the amounts that the Council estimates for the items set out in Section 31A(3) of the Act. (*Gross Income including reserves to be used to meet the Gross Expenditure but excluding Council Tax income*);

(c) £164,439,802 being the amount by which the aggregate at (2)(a) above exceeds the aggregate at (2)(b) above, calculated by the Council in accordance with Section 31A(4) of the Act, as its Council Tax requirement for the year;

|               |   |
|---------------|---|
| (d) £1,910.42 | $\frac{(2)(c)}{(1)(a)} = \frac{\underline{\underline{£164,439,802}}}{86,075.2}$ |
|---------------|---|

being the amount at (2)(c) above divided by the amount at (1)(a) above, calculated by the Council in accordance with Section 31B of the Act, as the basic amount of its Council Tax for the year. (*Average Council Tax at Band D for the City including Parish Precepts*).

(e) £47,360 being the aggregate amount of all special items referred to in Section 34(1) of the Act. (*Parish Precepts*);

$$(f) \text{ £1,909.87} = (2)(d) - \frac{(2)(e)}{(1)(a)} = \text{£1,909.87} - \frac{\text{£47,360}}{86,075.2}$$

being the amount at (2)(d) above, less the result given by dividing the amount at (2)(e) above by the amounts at (1)(a) above, calculated by the Council, in accordance with Section 34(2) of the Act, as the basic amount of its Council Tax for the year for dwellings in those parts of the area to which no special item relates. (*Council Tax at Band D for the City excluding Parish Precepts*);

g)

|                            |           |
|----------------------------|-----------|
| Coventry (unparished area) | £1,909.87 |
| Allesley                   | £1,949.65 |
| Finham                     | £1,923.63 |
| Keresley                   | £1,938.59 |

being the amounts given by adding to the amount at (2)(f) above, the amounts of the special item or items relating to dwellings in those parts of the Council's area mentioned above divided in each case by the amount at (1)(b) above, calculated by the Council, in accordance with Section 34(3) of the Act, as the basic amounts of its Council Tax for the year for dwellings in those parts of its area to which one or more special items relate. (*Council Taxes at Band D for the City and Parish*).

h)

| Valuation Band | Parts to which no special item relates | Parish of Allesley | Parish of Finham | Parish of Keresley |
|----------------|--|--------------------|------------------|--------------------|
|                | £                                      | £                  | £                | £                  |
| A              | 1,273.25                               | 1,299.77           | 1,282.42         | 1,292.40           |
| B              | 1,485.45                               | 1,516.39           | 1,496.15         | 1,507.79           |
| C              | 1,697.66                               | 1,733.02           | 1,709.89         | 1,723.19           |
| <b>D</b>       | <b>1,909.87</b>                        | <b>1,949.65</b>    | <b>1,923.63</b>  | <b>1,938.59</b>    |
| E              | 2,334.29                               | 2,382.91           | 2,351.11         | 2,369.39           |
| F              | 2,758.70                               | 2,816.16           | 2,778.58         | 2,800.18           |
| G              | 3,183.12                               | 3,249.42           | 3,206.05         | 3,230.99           |
| H              | 3,819.74                               | 3,899.30           | 3,847.26         | 3,877.18           |

being the amounts given by multiplying the amounts at (2)(g) above by the number which, in the proportion set out in Section 5(1) of the Act, is applicable to dwellings listed in a particular valuation band divided by the number which in that proportion is applicable to dwellings listed in valuation Band D, calculated by the Council, in accordance with Section 36(1) of the Act, as the amounts to be taken into account for the year in respect of categories of dwelling listed in different valuation bands.

(3) To note that for the year 2023/24 the Police and Crime Commissioner for the West Midlands and West Midlands Fire Authority have stated the following amounts in precepts issued to the Council, in accordance with Section 40 of the Act, for each of the categories of dwelling shown below:

| <b>Valuation Band</b> | <b>Police and Crime Commissioner for the West Midlands</b> | <b>West Midlands Fire Authority</b> |
|-----------------------|--|-------------------------------------|
|                       | <b>£</b>   | <b>£</b>                            |
| A                     | 135.03   | 48.68                               |
| B                     | 157.54   | 56.79                               |
| C                     | 180.04   | 64.90                               |
| <b>D</b>              | <b>202.55</b>  | <b>73.02</b>                        |
| E                     | 247.56   | 89.24                               |
| F                     | 292.57   | 105.47                              |
| G                     | 337.58   | 121.69                              |
| H                     | 405.10   | 146.03                              |

(4) That having calculated the aggregate in each case of the amounts at (2)(h) and (3) above, the Council, in accordance with Sections 30 and 36 of the Act, hereby sets the following amounts as the amounts of Council Tax for the year 2023/24 for each part of its area and for each of the categories of dwellings shown below:

| <b>Valuation Band</b> | <b>Parts to which no special item relates</b> | <b>Parish of Allesley</b> | <b>Parish of Finham</b> | <b>Parish of Keresley</b> |
|-----------------------|---|---------------------------|-------------------------|---------------------------|
|                       | <b>£</b>                                      | <b>£</b>                  | <b>£</b>                | <b>£</b>                  |
| A                     | 1,456.96                                      | 1,483.48                  | 1,466.13                | 1,476.11                  |
| B                     | 1,699.78                                      | 1,730.72                  | 1,710.48                | 1,722.12                  |
| C                     | 1,942.60                                      | 1,977.96                  | 1,954.83                | 1,968.13                  |
| <b>D</b>              | <b>2,185.44</b>                               | <b>2,225.22</b>           | <b>2,199.20</b>         | <b>2,214.16</b>           |
| E                     | 2,671.09                                      | 2,719.71                  | 2,687.91                | 2,706.19                  |
| F                     | 3,156.74                                      | 3,214.20                  | 3,176.62                | 3,198.22                  |
| G                     | 3,642.39                                      | 3,708.69                  | 3,665.32                | 3,690.26                  |
| H                     | 4,370.87                                      | 4,450.43                  | 4,398.39                | 4,428.31                  |

(5) That the Council determines that its relevant basic amount of Council Tax for 2023/24 is not excessive in accordance with the principles set out in the Secretary of State's report, under Sections 52ZC and 52ZD of the Act.

**List of Appendices included:**

None

**Other useful background papers:**

None

**Has it been or will it be considered by Scrutiny?**

No

**Has it been or will it be considered by any other Council Committee, Advisory Panel or other body?**

No

**Will this report go to Council?**

Yes – 21 February 2023

**Report title:**  
**2023/24 Council Tax Setting Report**

**1. Context (or background)**

- 1.1 The purpose of this report is to seek approval for the City's 2023/24 Council Tax. The total planned spending (Gross Expenditure) in 2023/24 will be met in part by grant income, and fees and charges. Any spending that is in excess of these income streams must be met from Council Tax and is referred to as the 'Council Tax Requirement'.
- 1.2 The details of the planned spending for 2023/24 are proposed in the 'Budget Report 2023/24' that is being considered by the Council in conjunction with this Council Tax Setting Report.
- 1.3 The Government has legislated that the rise in Coventry City Council's basic Council Tax must be below 5% in 2023/24 to avoid triggering a referendum, comprising a 2% precept for expenditure on adult social care and maximum 3% for other expenditure. The recommendations within the Budget Report 2023/24 are based on a proposed increase in Council Tax of 4.9%, incorporating a core Council Tax rise of 2.9% and a 2% Adult Social Care Precept.
- 1.4 At the time of writing this report the precept from the Police and Crime Commissioner and the precept from the Fire and Rescue Authority have not been confirmed. A report, with confirmed final figures, will be presented at the Council meeting on the 21 February 2023.

**2. Options considered and recommended proposal**

- 2.1 The total Band D Council Tax in 2022/23 was £2,075.46. The figures calculated in this report represent a 4.9% increase from the 2022/23 figures for the City's Council Tax, and a 5.3% increase in total.

Total Council Tax, excluding any element for Parish Precepts, can be broken down as:

|  | Band D<br>£ | Increase from<br>2022/23<br>% | Proportion<br>of total bill<br>% |
|--|-------------|-------------------------------|----------------------------------|
| Coventry City Council                                  | 1,909.87    | 4.9                           | 87.4                             |
| Police and Crime Commissioner for the<br>West Midlands | 202.55      | 8.0                           | 9.3                              |
| West Midlands Fire Authority                           | 73.02       | 7.3                           | 3.3                              |
| Total Coventry Council Tax                             | 2,185.44    | 5.3                           | 100.00                           |

- 2.2 The Band D Council Tax is used by Government as the national comparator. However, for Coventry, this does not reflect the demographics of the area and the make-up of the property mix; Coventry's property base is weighted towards Bands A to C. The average Council Tax bill in Coventry is £1,340.84, after allowing for all discounts and exemptions.

- 2.3 The total or "headline" council tax calculated for each band, for households of 2 or more adults with no reductions, and for households of 1 adult (who receive a 25% discount), is summarised below:

| Valuation Band                                       | Value of Property<br>As at April 1991 | Proportion of<br>Band D | Chargeable Dwellings |       | Council Tax                  |                           |
|--|---------------------------------------|-------------------------|----------------------|-------|------------------------------|---------------------------|
|  |                                       |                         | No.                  | %     | 2 + Adults <sup>1</sup><br>£ | 1 Adult <sup>1</sup><br>£ |
| Band A dwellings entitled to Disabled Persons Relief |                                       | 5/9                     | 173                  | 0.1   | 1,214.13                     | 910.60                    |
| A  | Up to £40,000                         | 6/9                     | 55,853               | 39.7  | 1,456.96                     | 1,092.72                  |
| B  | £40,001 to £52,000                    | 7/9                     | 42,231               | 30.1  | 1,699.78                     | 1,274.83                  |
| C  | £52,001 to £68,000                    | 8/9                     | 23,662               | 16.9  | 1,942.60                     | 1,456.94                  |
| D  | £68,001 to £88,000                    | 9/9                     | 9,803                | 7.0   | 2,185.44                     | 1,639.07                  |
| E  | £88,001 to £120,000                   | 11/9                    | 4,732                | 3.4   | 2,671.09                     | 2,003.32                  |
| F  | £120,001 to £160,000                  | 13/9                    | 2,358                | 1.7   | 3,156.74                     | 2,367.55                  |
| G  | £160,001 to £320,000                  | 15/9                    | 1,409                | 1.0   | 3,642.39                     | 2,731.79                  |
| H  | Over £320,000                         | 18/9                    | 109                  | 0.1   | 4,370.87                     | 3,278.14                  |
|  |                                       |                         | 140,330              | 100.0 |                              |                           |

<sup>1</sup> These amounts may be subject to penny rounding when the actual bill is produced

### 3. Results of consultation undertaken

The proposals in the Pre-Budget Report have been subject to an eight week period of public consultation. The details arising out of this consultation period have been reported in Appendix 2 of the budget report.

### 4. Timetable for implementing this decision

The proposals in this report take effect for the financial year starting 1 April 2023.

### 5. Comments from Interim Chief Executive (Section 151 Officer) and the Chief Legal Officer

#### 5.1 Financial implications

A £1m increase or decrease in either the City Council's 2023/24 Council Tax requirement or Government grant, would lead to a £11.62 increase or decrease in Band D Council Tax (£7.13 in the average Council Tax per chargeable dwelling). Every £1 added to or removed from the Council Tax level will raise or reduce Council Tax income by £86,075.

#### 5.2 Legal implications

A statutory duty is placed on the Council, as billing authority, to set for each financial year an amount of council tax for different categories of dwellings according to the band in which the dwelling falls. The requirements to calculate and set a Council Tax are set out in the Local

Government Finance Act 1992 and are detailed in the report. The Localism Act 2011 made significant changes to this Act, requiring authorities to calculate a Council Tax requirement for the year, not a budget requirement as was previously required. The Local Government Finance Act 2012 made minor changes to the 1992 Act, clarifying the effect of the changes made to the way non-domestic rates income is distributed.

## **6. Other implications**

### **6.1 How will this contribute to achievement of the Council's Plan?**

The budget report on today's agenda outlines the continued tight resource constraints facing the Council but contains no new savings options that will have an adverse impact on the quality and level of services provided and the achievement of key objectives.

### **6.2 How is risk being managed?**

A non-collection rate is built into estimates of Council Tax income. Collection performance is monitored on a regular basis.

### **6.3 What is the impact on the organisation?**

See Budget Setting 2023/24 Report, Council 21 February 2023.

### **6.4 Equalities/ECA**

No further implications

### **6.5 Implications for (or impact on) climate change and the environment**

No further implications

### **6.6 Implications for partner organisations?**

No further implications

**Report author:****Name and job title:**

Phil Baggott  
Lead Accountant

**Service:**

Finance

**Tel and email contact:**

Tel: 024 7697 2629

Email: phil.baggott@coventry.gov.uk

Enquiries should be directed to the above person.

| <b>Contributor/approver name</b>                  | <b>Title</b>                                       | <b>Service</b>     | <b>Date doc sent out</b> | <b>Date response received or approved</b> |
|---|--|--------------------|--------------------------|---|
| <b>Contributors:</b>                              |  |                    |                          |   |
| Michelle Salmon                                   | Governance Services Officer                        | Law and Governance | 6/1/23                   | 7/1/23                                    |
| Paul Jennings                                     | Finance Manager (Corporate Finance)                | Finance            | 6/1/23                   | 7/1/23                                    |
| <b>Names of approvers: (officers and members)</b> |  |                    |                          |   |
| Sarah Harriott                                    | Corporate Governance Lawyer                        | Law and Governance | 6/1/23                   | 9/1/23                                    |
| Barry Hastie                                      | Interim Chief Executive (Section 151 Officer)      | -                  | 13/1/23                  | 13/1/23                                   |
| Councillor R Brown                                | Cabinet Member for Strategic Finance and Resources | -                  | 13/1/23                  | 13/1/23                                   |

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